

THE COMPANIES ACT, 1965

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A COMPANY LIMITED BY GUARANTEE

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MALAYSIA

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***Memorandum***

***And***

***Articles of Association***

***Of***

**The Foursquare Gospel Church BHD**

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**Incorporated on the 12<sup>th</sup> day of November, 1984**

THE COMPANIES ACT, 1965

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A PUBLIC COMPANY LIMITED BY  
GUARANTEE AND NOT HAVING A SHARE CAPITAL

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MEMORANDUM OF ASSOCIATION

OF

LIGHTHOUSE FOURSQUARE FELLOWSHIP (M) BHD.

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1. The name of the Company is LIGHTHOUSE FOURSQUARE FELLOWSHIP (M) BHD. (HEREAFTER REFERRED TO AS "The Foursquare Church")
2. The registered office of the company will be situated in Malaysia.
3. The objects for which the Company established are: -
  - (a) To save souls, to propagate and spread the Gospel of Jesus Christ and to assist in the extension of His Kingdom.
  - (b) To establish, provide, conduct, and assist in establishing and maintaining churches for the worship of the Almighty God and to provide for Christian fellowship for those of like faith.
  - (c) To establish and maintain training centers, Bible Schools or institutions in Malaysia for purposes of training missionaries, evangelists, pastors, and other workers for the furtherance of God's Kingdom of earth.
  - (d) To promote Christian literature, organize the writing and translation of manuscripts, publish books, tracts and gospel magazines, maintaining mobile units for the sale and distribution of Christian literature for the Churches in Malaysia.
  - (e) To promote Christian relief for the poor, sick and needy.
  - (f) To promote education or participates in schemes calculated to promote education having a Christian emphasis.
  - (g) To promote and participate in promoting the welfare of mankind on Christian charitable and benevolent principles.
  - (h) To extend its functions into any of the accepted activities.
  - (i) To do all such other things as are incidental to the attainment of the above objects or any of them and particularly as follows: -

- (i) To purchase, lease or otherwise acquire lands, buildings and any real or personal estate or other property or any interest in the same or to hire any room, hall, ship, dwelling house or any other suitable premises in Malaysia or elsewhere, and also to hire, purchase or acquire boats, vehicles offices, household, school or hospital, furniture, duplicating or other machines or chattels.
- (ii) To improve, manage, develop, work, maintain, sell, lease, let, underlet, exchange, surrender, mortgage, charge, dispose of or otherwise deal with and run into account all for the time being of the Foursquare Church whosoever situate, or property in which the Foursquare church has an interest and to lend, invest or deposit money or mortgage or any security, and erect, construct, alter and maintain any buildings, ships, boats or other chattels, and to retain, use and occupy or deal with the properties or any part thereof for all such purposes and in such manner as the Foursquare Church may deem fit, and in particular to permit any agents of or any person authorized by the Foursquare Church to use and occupy the same or any part thereof for such purposes and on such terms and conditions as the Foursquare Church may deem fit.
- (iii) To act as agents for any persons, body, society or undertaking in the purchase, holding, sale or leasing, letting, management or charging of land or buildings, or any interest therein.
- (iv) To provide, engage and employ ministers, missionaries, auditors, secretaries, treasurers, agents, solicitors, servants and other persons for the purpose of carrying out the objects of the Foursquare Church or any of them.
- (v) To publish any newspapers, periodicals, books or leaflets that the Foursquare Church may think desirable for the declaration and promotion of its objects or any of them.
- (vi) To carry on the business of general printers, chromolithographers, stereotypers, electro-typers, photographic printers, photo lithographers, engravers, diesinkers and to carry on the business of stationers and dealers in printing materials, machines and accessories, and all other substances and material.
- (vii) To receive and take any gift of money or property for any of the purposes and objects of the Foursquare Church whether subject to any special trust or not, but Foursquare Church may nevertheless decline to accept any gift or donation, or to take over any property which has been offered to the Foursquare Church or which has annexed to it any condition or obligation not approved by the Foursquare Church.
- (viii) To undertake any trusts created to provide funds or income for the use of the Foursquare Church in the furtherance of its objects or any of them.
- (ix) To support and subscribe to any charitable or public object, and any institution society or club which may be for the benefit of the

Foursquare Church or its members and to make payments towards insurance and to form and contribute to provident and benefit funds for the benefit of any persons who have served the Foursquare Church or of their spouses, children or other dependants.

- (x) To acquire properties and investments which the Foursquare church deems fit and to use any of the properties and investments for the time being of the Foursquare church and the proceeds of sale of such properties and investments and any other moneys of the Foursquare church for the general purposes of the Foursquare church as the Foursquare Church may deem fit or for such charitable objects as the Foursquare may be directed to use the same under any special trust, but entirely unconnected with and apart from any political ends.
- (xi) To enter into any arrangement with the Government of Malaysia or elsewhere or authorities supreme, local, municipal or otherwise, in pursuance of the objects of the Foursquare Church and to obtain from the Government or authority, all rights, concessions and privileges that may seem conducive to all of any of the Foursquare Church objects.
- (xii) To draw, make, accept, endorse, discount and negotiate cheques, promissory notes, bills of exchange, bills of lading, charter parties, warrants, debentures and other negotiable or transferable instruments.
- (xiii) To do all or any of the above things as principals, trustees, agents or otherwise and either alone or in conjunction with any other Foursquare Church or company, undertaking or person and either by or through agents, trustees or otherwise.
- (xiv) To do all such other things as are incidental or conducive to the attainment of the above objects or any of them. Provided always that the Foursquare Church shall not support with its funds any political organization or any objects or endeavour to impose on or procure to be observed by its members or others, any regulation, restriction or condition which if an object of the Foursquare Church would make it a trade union.

The provisions of the Third Schedule to the Companies Act, 1965 shall not apply to the Foursquare Church unless with the consent of the Minister of Trade & Industry, Malaysia and the foregoing paragraph shall be read and construed without reference to the provisions of that Schedule.

4. There shall be a board of Trustees set up for the management of the affairs of the Foursquare Church (hereinafter called "the Board" also commonly known as "the Church Council" as referred to in the foregoing Articles of Association of the Foursquare Church).

5. The property, funds and other income (if any) of the Foursquare Church, whencesoever derived shall be applied solely in promoting the objects thereof and no portion thereof shall be paid or transferred directly or indirectly by way of dividend or

bonus or otherwise however by way of profit to the persons who at any time are or have been members of the Foursquare Church or other persons in claiming for any services actually rendered to the Foursquare Church. PROVIDED that nothing herein shall prevent the payment, in good faith, of remuneration to any officer or servant of the Foursquare church, or to any member of the Foursquare Church, in return for any professional services rendered to the Foursquare Church, not prevent the payment of interest at the current bank rate on any loan advanced by members of the Foursquare Church to promote the objects thereof or seasonable and proper rent for premises demised or let by any member to the Foursquare church; but so that no member of the Board shall be appointed to any salaried office of the Foursquare Church or any office of the Foursquare church paid by fees, and that no remuneration or other benefit in money or money's worth shall be given by the Foursquare church to any member of the Board except repayment of out-of-pocket expenses and interest at the rate aforesaid on money lent, or in respect of professional services or reasonable and proper rent for premises demised or let to the Foursquare church as aforesaid.

6. No addition, alteration or amendment shall be made to or in the Memorandum or Articles of Association of the company for the time being in force, unless the same shall have been previously submitted to and approved by a General Meeting of the members of the company.

7. The Foursquare Church shall not buy, sell, mortgage, charge or lease any immovable property without the consent of the Minister of Trade & Industry, Malaysia in writing under his hand and seal and of the officer for the time being exercising the functions now exercised by the said minister

8. The fifth, sixth and seventh paragraphs of this memorandum are conditions by which a licence under Section 24 of the Companies Act, 1965 may be granted by the Minister of Trade & Industry, Malaysia to the Foursquare Church.

9. If upon the winding-up or dissolution of the Foursquare Church, there remains after satisfaction of all its debts and liabilities any property or assets whatsoever, the same shall not be paid to or distributed among the members of the Foursquare Church, but shall be given or transferred to trustees for carrying out objects similar to those herein before set out, or to be applied to such charitable objects as aforesaid, as the members of the Foursquare Church may, by special resolution in Extraordinary General Meeting, determine at before or during the winding-up, or in default thereof, as may be determined by such Judge of the High Court as may have or acquire jurisdiction in the matter on application by any member or members of the Foursquare Church.

10. The liability of the members is limited.

11. Every member of the Foursquare Church undertakes to contribute to the assets of the Foursquare Church, in the event of its being wound up while he is a member, or within one year afterwards, for payment of the debts and liabilities of the Foursquare Church contracted before he or she ceases to be a member, and the costs, charges and expenses of winding-up, and for the

adjustment of the rights of the contributories among themselves, such amount not exceeding \$100 Malaysian Currency.

WE, the several persons whose names, addresses and descriptions are subscribed, are desirous of being formed into a Company in pursuance of this Memorandum of Association:

Name & Address	Description	Signature of Subscriber
WONG CHEE HEE 45, Jalan Bunga Melati Dua, Taman Maju Jaya, Off Jalan Cheras, Kuala Lumpur	Pastor	
MASON BECKHAM HUGHES JR. 86, Jalan Pemimpin, Singapore 2057	Pastor of Missionaries	
YAP TEE SENG 147-5, Lorong Genting Klang, Setapak, Kuala Lumpur	Accounts Clerk	

Dated this 31<sup>st</sup> day of July, 1984.

Witness to the above signatures:

Lim Seong Hooi  
Advocate & Solicitor,  
18, Lorong Kampar,  
Kg. Kuantan,  
Kelang,  
Selangor.

THE COMPANIES ACT, 1965

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A PUBLIC COMPANY LIMITED BY  
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ARTICLES OF ASSOCIATION

OF

LIGHTHOUSE FOURSQUARE FELLOWSHIP (M) BHD

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**I. PRELIMINARY**

1. In the interpretation of these presents, unless there be something in the subject or context inconsistent therewith:

"The Act" means the Companies Act, 1965.

"The Foursquare Church" means LIGHTHOUSE FOURSQUARE FELLOWSHIP (M) BHD.

"International Church" means the International Church of the Foursquare Gospel situate at 1100, Glendale Blvd, Los Angeles, California, U.S.A. to the Foursquare Church is affiliated.

"Elder" means any person elected to exercise the duties of any elder of the Foursquare Church.

"Deacon" means any person elected to perform the duties of a deacon of the Foursquare Church and includes Deaconese of the Foursquare Church.

"Church Council" means the executive council of the Foursquare Church consisting of members of the Foursquare Church who have been elected to hold office or appointed to hold positions in the same.

"Council Member" means any person appointed or elected to hold office in the Church Council.

"The Seal" means the Common Seal of the Foursquare Church.

Words importing the masculine gender include the feminine as well and words in the singular include the plural and vice versa save where a contrary intention appears.

Words or expressions contained in these presents shall be interpreted in accordance with the provisions of the section 4 of the Act as in force at the date at which these Articles become binding on the Foursquare Church.

### **A. LOCAL LEVEL**

4. The members of the Foursquare Church shall be deemed to be persons whose names are on the Register of Members and who have not been transferred to the Subsidiary Register as provided in Article 5 hereunder.
5. All members of the Foursquare Church shall at such intervals and in such manner as may be required by the Church Council affirm their membership failing which upon which their membership shall ipso racto be suspended provided that the Church Council shall have the discretion to restore a person where a reasonable explanation has been made.
6. If any member shall be found by the Church Council to have acted in a manner unbecoming of a member or by his act or omission be likely to hinder the witness of the Foursquare Church or render it of ill repute, the Church Council shall request him to appear and hear him, and be empowered to suspend or expel the member after written notice shall have been given to him and he does not repent or amend his ways.
8. A member may be written notice to that effect sent to the Foursquare Church, resign from membership at any time. Such resignation shall take effect at the time specified therein. If a member should resign from membership, he shall be deemed to have resigned as an officer of the Foursquare Church on which he may be serving.
13. The Pastor shall, in consultation with the Supervisor, have the general oversight of the spiritual life, regular services and ministration of the sacraments of the Foursquare Church and the Ordination of Elders and Deacons.
14. Pastor shall be the ex-official member of all committees connected with the Foursquare Church.

### **ELDERS**

16. The number of Elders shall be not less than two (2) and not more than twelve (12).
17. Candidates for election to the office of an Elder shall be a member of the Foursquare Church duly nominated by the Church Council and elected by a majority vote of the members of the Foursquare Church at a General Meeting.
18. Upon election, an Elder shall hold office for a term of two (2) years.
19. Elders shall endeavour by God's grace to live and serve in full conformity with the standards set forth in the Word of God, joining with the Supervisor and Pastor in the government, administration and discipline of the Foursquare Church, visiting the sick and sorrowing of the membership, investigating delinquents and endeavouring remedy any spiritual weakness in the lives of members.
20. Elder who have served a term of office immediately preceding the election shall be eligible for re-election.

### **DEACONS**

21. The number of Deacons shall be no less than two (2) and not more than twelve (12).



22. Candidates of election to the office of a Deacon shall be duly nominated by the Church Council and elected by a majority vote of the members of the Foursquare Church at a General Meeting.
23. Upon election, a Deacon shall hold office for a term of two (2) years.
24. Deacons shall endeavour by God's grace to live and serve in full conformity with the standards set forth in the Word of God and shall be responsible for the care of the poor and for distributing among the poor, the collection which may be received for their use.
25. Deacons who have served a term of office immediately preceding the election shall be eligible for re-election.

### **CHURCH COUNCIL**

26. There shall be a Church Council consisting of not less than two (2) and not more than nine (9) members of the Foursquare Church.
27. The first members of the Church Council shall be:-
  - (i) Wong Chee Hee
  - (ii) Dr. Mason Deckham Hugher Jr.
  - (iii) Yap Tee Seng
28. The Church Council shall manage the affairs of the Foursquare Church.
29. The Church Council shall among its members, appoint a Secretary and a Treasurer and define their duties and may appoint such other office bearers as it may think fit.
30. The Supervisor and the Pastor and the Assistant Pastor (if any), shall be members of the Church Council by virtue of their office.
31. The Pastor shall serve as the Chairman of the Church Council and at all General Meetings of the Foursquare Church. If at any meeting, the Pastor is not present within thirty (30) minutes after the time appointed for holding the same, the Supervisor shall serve as Chairman of the Meeting.
32. Candidates for election to the office of the Church Council shall be duly nominated and seconded by members of the Foursquare Church and shall be elected by members of the Foursquare Church at a General Meeting by a majority vote of all present. Upon election, a Council Member shall serve his office for a term of two (2) years.
33. A Council Member may be removed from office before the expiration of his period of office at a General Meeting by a majority vote of the members of the Foursquare Church.
34. The Church Council shall be the highest executive body of the Foursquare Church and shall be vested with complete authority to plan and manage the affairs and activities of the Foursquare Church and to determine all matters of practice and policy, as it deems fit.
35. The Church Council may delegate its powers to any person or persons and may constitute and appoint such committees and sub-committees as it deems fit and to make such rules and standing orders to regulate the duties and powers of such person or persons or committees or sub-committees as may be necessary or helpful in the attainment of the objects of the Foursquare Church.
36. The Church Council may co-opt members of the Foursquare Church or such other persons as it deems fit to serve on the Church Council or on any committee or sub-committee.

37. The Church Council shall act by a simple majority. In the event of an equality of votes, the Chairman shall have a casting vote.
38. The Church Council shall meet once a month, the time and place to be determined by the Church Council. Emergency Meetings may be convened by the Pastor, and shall be convened at the joint requests of any three members of the Church Council.
39. A majority of the Council Members present shall constitute a quorum.
40. The Church Council shall cause records to be kept of all its members and meetings and of all proceedings of the Foursquare Church in General Meetings.
41. The Church Council shall cause records to be kept of all its members and meetings and of all proceedings of the Foursquare Church in General Meetings.
42. A resolution in writing signed or approved by letter, telex, telegram, facsimile or by other written telecommunication means, by a majority of the Council Members shall be as valid and effectual as if it had been passed at a meeting of the Church Council duly called and constituted. All such resolutions shall be described as "Church Council's Resolutions" and shall be forwarded or otherwise delivered to the Secretary without delay, and shall be recorded by him in the Foursquare Church's Minute Book and submitted for noting at a meeting of the Church Council next following the receipt thereof by him. A Church Council's Resolution shall be inoperative if it shall purport to authorize or to do any act which a Meeting of the Church Council has decided shall not be authorised or done, until confirmed by meeting of the Church Council.
43. A Council Member may be written notice to that effect retire or resign from office with the consent of the Church Council.
44. A Council Member shall not be qualified to remain a Council Member if he ceases or fails to subscribe to the Declaration of Faith as herein after annexed.

## **B. NATIONAL LEVEL**

### **MEMBERSHIP**

2. The number of members of the Foursquare Church is unlimited.
3. The subscribers to the Memorandum of Association and such other persons as the Council, Council shall admit to membership shall be members of the Foursquare Church, provided that a person shall not be eligible to become or qualify to remain as a member if and so long as he does not or ceases to subscribe to the Declaration of Faith compiled by Aimee Semple McPherson as herein after annexed.
6. If any member shall be found by the Church Council to have acted in a manner unbecoming of a member or by his act or omission be likely to hinder the witness of the Foursquare Church or render it of ill repute, the Church Council shall request him to appear and hear him, and be empowered to suspend or expel the member after written notice shall have been given to him and he does not repent or amend his ways.
7. The Church Council shall appoint a Secretary to keep the Register of Members and Subsidiary Register.

8. A member may be written notice to that effect sent to the Foursquare Church, resign from membership at any time. Such resignation shall take effect at the time specified therein. If a member should resign from membership, he shall be deemed to have resigned as an officer of the Foursquare Church on which he may be serving.
9. In the event of a member being adjudicated a bankrupt or found to be of unsound mind, he shall cease to be a member provided that the Church Council shall have power to reinstate him upon recovering his capacity.

#### **SUPERVISOR**

10. There shall be a Supervisor appointed by the International Church. Upon appointment, the Supervisor shall serve his office for a term of four (4) years.
11. The Supervisor shall supervise on the spiritual life, regular services and ministration of the Sacraments of the Foursquare Church and of the management of the Church Council.

#### **PASTORS**

12. The Pastor who must first subscribe to the Declaration of Faith and Minister's Code of Ethics as herein after annexed, shall be nominated by the Supervisor and elected by the majority vote of members of the Church Council. The Pastor shall continue to serve his office upon the recommendations of the Supervisor and approval of the Church Council.
13. The Pastor shall, in consultation with the Supervisor, have the general oversight of the spiritual life, regular services and ministration of the sacraments of the Foursquare Church and the Ordination of Elders and Deacons.
15. Church Council may, on the advice of the Supervisor, appoint an Assistant Pastor if deemed necessary.

#### **THE ORDINATION COMMITTEE**

45. There shall be an Ordination Committee appointed by the Church Council consisting of not more than (9) members.
46. The Ordination Committee shall establish and implement rules, regulations and policies including but not limited to the Ministers' Code of Ethics as herein after annexed to and govern the licensing and ordination of Foursquare Church's ministers, Pastors and other branches that the Foursquare Church may establish in Malaysia.
47. The Ordination Committee shall be vested with the absolute powers to determine the terms and duties of the Foursquare Church ministers, Pastors and other Christian workers.
48. The terms of appointment of the members of the Ordination Committee and its terms of reference shall be determined by the Church Council.

#### **THE EXECUTIVE COMMITTEE**

49. There shall be an Executive Committee appointed by the Church Council consisting of not more than nine (9) members.
50. The Executive Committee shall be vested with the absolute powers to establish and implement rules, regulations and policies governing such other branch that the Foursquare Church may establish in Malaysia.

51. The terms of appointment of the Executive Committee and its terms of reference shall be determined by the Church Council.

#### **GENERAL MEETINGS**

52. An Annual General Meetings of the Foursquare Church shall be held once in every calendar year and not more than fifteen months after the holding of the last preceding Annual General Meeting, provided that so long as the Foursquare Church holds its first Annual General Meeting within eighteen months of its incorporation, it need not hold it in the year of its incorporation or in the following year. The Annual General Meeting shall be held at such time and place as the Church Council shall appoint.
53. The presence of a majority of the membership of the Foursquare as may appear on the Register of Members shall constitute the quorum.
54. All General Meetings other than Annual General Meetings, shall be called Extraordinary General Meetings.
55. The Church may, whenever it thinks fit, convene an Extraordinary General Meeting and Extraordinary General Meetings shall be convened on such requisition, or, in default, may be convened by such requisitionists as provided in Section 144 of the Act, so far as applicable.

#### **NOTICE OF GENERAL MEETINGS**

56. An Annual General Meeting and a meeting called for the passing of a special resolution shall be called by twenty-one days' notice in writing at the least, and a meeting of the Foursquare Church other than an Annual General Meeting or a meeting for the passing of a special resolution shall be called by fourteen days' notice in writing at the least. The notice shall be exclusive of the day on which it is served or deemed to be served and of the day on which it is given, and shall specify the place, the day, and the hour of meeting and the general nature of that business shall be given; provided that meeting of the Foursquare Church shall, notwithstanding that it is called by shorter notice than the specified in this Article, be deemed to have been duly called if it is so agreed:
- (a) in the case of a meeting called as the Annual General Meeting, by all the members entitled to attend and vote thereat, and
  - (b) in the case of any other meetings, by a majority in number of the members having a right to attend and vote at the Meeting, being a majority together representing not less than ninety-five (95) percent of the total voting rights of all the members.
57. The accidental omission to give notice of a meeting to, or the non-receipt of notice of a meeting by any person entitled to receive notice shall not invalidate the proceedings at that meeting.

#### **PROCEEDINGS AT GENERAL MEETINGS**

58. All business shall be deemed special that is transacted at an Extraordinary General Meeting, and also all that is transacted at an Annual General Meetings, with the exception of :
- (c) the consideration of the accounts, balance sheets and budgets;
  - (d) the reports of the Church Council, the Ordination Committee, the Executive Committee and Auditors;
  - (e) the election of Pastor, Elders, Deacons, Church Council Members and such other Officers; and
  - (f) the appointment of the Auditors.

59. No business shall be transacted at any General Meeting unless a quorum is present at the time when the Meeting proceeds to business.
60. If within half an hour from the time appointed for the meeting, a quorum is not present, the meeting, if convened upon the requisition of members shall be dissolved. In any other case, it shall stand adjourned to the same day in the next week, at the same time and place, or to such other day and at such other time and place as the Church Council may determine, and if at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting, the members present shall be the quorum.
61. The Chairman of Church Council shall preside as Chairman at every General Meeting of the Foursquare Church or if he is absent, the Supervisor will serve as Chairman of the meeting.
62. The Chairman may, with the consent of any meeting at which a quorum is present and shall, if so directed by the meeting, adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting place. When a meeting is adjourned for thirty days or more, notice of the adjourned meeting shall be given as in the case of an original meeting. Save as aforesaid, it shall not be necessary to give any notice of an adjournment or of the business to be transacted at an adjourned meeting.
63. At any General Meeting a resolution put to the vote of the meeting shall be decided on a show of hands unless a poll is demanded:
- (g) by the Chairman; or
  - (h) by at least two members present in person or by proxy; or
  - (i) by any member or members present in person or by proxy and representing not less than one-tenth of the total voting rights of all the members having the right to vote at the Meeting.
- Unless a poll is so demanded, a declaration by the Chairman that a resolution has on a show of hands been carried or carried unanimously, or by a particular majority, or lost and an entry to that effect in the book containing the minutes of proceedings of the Foursquare Church shall be conclusive evidence of the fact without proof of the demand for a poll may be withdrawn.
64. Except as provided in Article 66, if a poll is duly demanded it shall be taken in such manner as the Chairman shall direct, and the result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded.
65. In the case of an equality of votes, whether on a show of hands or on a poll, the Chairman of the meeting at which the show of hands take place or at which the poll is demanded, shall exercise his casting vote.
66. A poll demanded on the election of a Chairman, or on a question of adjournment, shall be taken forthwith. A poll demanded on any other question shall be taken as such time as the Chairman of the meeting shall direct, and any business other than that upon which a poll has been demanded may be proceeded with pending the taking of the poll.
67. Subject to the provisions of the Act, a resolution in writing signed or approved by letter, telex, telegram, facsimile or by any other written telecommunication means, by all the members of the Foursquare Church for the time being entitled to receive notice of and to attend and vote at General Meetings shall be as valid and effective as if the same had been passed at a General

Meeting of the Foursquare Church duly convened and held.

**VOTE OF MEMBERS**

- 68. Every member whose name appears on the Register of Members shall have one vote.
- 69. A member who is of unsound mind or whose person or estate is liable to be dealt with in any way under the law relating to mental disorder may vote, whether on a show of hands or on a poll, by his committee or by such other person as properly has the management of his estate, and any such committee or other person may vote by proxy or attorney
- 70. On a poll, votes may be given either personally or by proxy.
- 71. The instrument appointing or revoking a proxy shall be in writing (in the common or usual form) under the hand of the appointer or of his attorney duly authorized in writing. A proxy must be a member of the Foursquare Church.
- 72. The instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a poll.
- 73. The instrument appointing a proxy shall be in the following form and shall be deemed to be duly given if sent or approved by letter, telex, telegram, facsimile or other written telecommunications medium:

**LIGHTHOUSE FOURSQUARE FELLOWSHIP (M) BHD.**

I/We, \_\_\_\_\_ of \_\_\_\_\_  
 Being a member/members of **LIGHTHOUSE FOURSQUARE FELLOWSHIP (M) BHD.**, to be held on the \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_ and at any adjournment thereof.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_

This form is to be used <sup>\*in favour of</sup> the resolution.  
against

(\*Note: Modify or strike out as may be desired. Unless otherwise specified, the proxy shall be deemed to have authority to vote at his discretion)

- 74. A vote given in accordance with the terms of an instrument of proxy shall be valid notwithstanding the previous death or insanity of the principal or revocation of the proxy or of the authority under which the proxy was executed, provided that no intimation in writing of such death, insanity or revocation as aforesaid shall have been revocation as aforesaid shall have been received by the Foursquare Church before the commencement of the meeting or adjourned meeting at which the proxy is used.

**BORROWING POWERS**

- 75. The Church Council may exercise all the powers of the Foursquare Church to borrow money, and to mortgage or charge its undertaking and property or any part, thereof, and to issue debentures and other debentures and other securities, whether outright or as security for any debts, liability or obligation of the Foursquare Church or of any third party.

**SEAL**

- 76. The Church Council shall provide for the safe custody of the seal, which shall only be used by the authority of the Church Council and every instrument to which the seal shall be affixed shall be signed by a Council Member and countersigned by a second Council Member or the Secretary or by some other person appointed by the Church Council for the purpose.

### **ACCOUNTS**

77. The Church Council shall proper books of accounts to be kept with respect to:

- (j) all sums of money received and expended by the Foursquare Church and the matters in respect of which the receipt and expenditure take place;
- (k) all sales and purchases of goods by the Foursquare Church; and
- (l) the assets and liabilities of the Foursquare Church.

Proper books shall not be deemed to be kept if there are not kept such books of account as are necessary to give a true and fair view of the state of the Foursquare Church's affairs and to explain its transactions.

78. The books of account shall be kept at the registered office of the Foursquare Church, or subject to the provisions of Section 167(3) of the Act, at such other place or places as the Church Council shall think fit and shall always be open to the inspection of any member of the Church Council.

79. The Church Council shall from time to time in accordance with Section 169 of the Act, cause to be prepared and to be laid before the Foursquare Church in General Meeting such accounts balance sheets, group accounts (if any) and reports as are referred to in the Section.

### **AUDIT**

80. Auditors shall be appointed and their duties shall be regulated in accordance with the provisions of Section 16(3) 174 of the Act.

### **NOTICES**

81. A notice may be given by the Foursquare Church to any member either personally or by sending it by post to him at the address supplied by him to the Foursquare Church for giving of notices. Where a notice is sent by post, service of the notice shall be deemed to be effected by properly addressing, prepaying and posting a letter containing the notice.

### **MINISTERS' CODE OF ETHICS**

As an ordained or licensed minister or Christian worker, I subscribe in full to the contents of the Declaration of Faith as compiled by AIMEE SEMPLE MCPHERSON and declare myself in harmony with and bind myself to the objects, purposes and provisions of the Memorandum & Articles of Association of LIGHTHOUSE FOURSQUARE FELLOWSHIP (M) BHD.

I further dedicate myself to the faithful performance of the ministry to which I have been called and will at all times strive for harmony, Christian unity and accord.

I pledge further, to give the fullest consideration to my fellow-ministers and will seek the heat interest of the LIGHTHOUSE FOURSQUARE FELLOWSHIP (M) BHD. And the cause of Christ under and in all circumstances.